

ISOO DISTINGUISHED SERVICE AWARD

Terms of Reference

PURPOSE

The ISOO Distinguished Service Award, hereafter designated as Award, recognizes meritorious achievement and contributions to this Society and its mission.

SCOPE

The Award is meant to emphasize and publicly acknowledge the key role, exemplary leadership and unparalleled contributions of any member in good standing in order to uphold and set forward the Society's mission.

If approved by the Board, it will be presented during the ISOO Annual General Assembly.

ELIGIBILITY

- a) Nominees must be current members of ISOO and in good standing with the Society.
- b) Nominees must have made a significant contribution in the following:
 - Research
 - Education
 - Clinical supportive care in cancer
- c) Nominees must exemplify the mission and goals of the Society and must have made major contributions to the Society.

NOMINATION PROCEDURES

- a) Any current ISOO member, including acting members of the Board, may nominate an individual for the Award.
- b) A nomination packet should be submitted to the Board that includes the following:
 - Cover letter
 - Nominee information, including relevant curricular/career milestones and achievements
 - Nominator information
 - At least three (3) letters of support
- c) The nomination cover letter should address the following items:
 - Specific contributions to ISOO
 - Description of nominee's accomplishments within ISOO and his/her support of ISOO's mission
 - Persuasive rationale and reasoning for why the nominee should be considered for this award
- d) Nomination letters and packets should be sent to the current ISOO President and must be received by no later than March 31st.

SELECTION PROCESS

- a) All nominations will be reviewed by the ISOO Board which will make a final decision.
- b) Selection will be based on a thorough assessment of the eligibility criteria.
- c) The numbers of Awards granted in any one year may vary depending on the merits of the nominations set forward by the members.
- d) The Award may be received only once in a lifetime.
- e) Award recipients will be notified by the President of the Board prior to the ISOO Annual Meeting.

AWARD

The recipient will be recognized at the ISOO Annual Meeting's General Assembly and in all ISOO publications and social media, as deemed appropriate.